

Early Childhood Care and Education (ECCE) Programme Service Fees Information Letter

Should you, at any time, wish to withdraw from any of the optional extras selected, you must provide the service with four weeks' notice.

Fees List:

Our Fees List below outlines the session types that are available within our service and maximum weekly charge for them. The session type(s) that you have requested are ticked in the Fees list below. This service charges on a weekly /monthly basis. Your charge is identified in the final column and does not include any optional extras you have chosen from the above.

Session Attending	Session Description	Session Type	Number of Days	Fees including ECCE (3 free hours if 38 week/3.5 free hours if 41 week service)	Fee excluding ECCE	Your Weekly/Monthly Charge (incl. discounts if applicable)	Effective Date
<input type="checkbox"/>	ecce 9.30 - 12.30	AM	5	0	95.00		24/08/2022

Leaving the Service/Transfers:

Should you wish to leave this Service you must **give four weeks written notice** to the manager. Patterns of 'non-attendance' will be queried and may result in your ECCE place being cancelled. Please speak to the Service Manager if for any reason your attendance pattern is not as first registered.

Queries

If you have any queries or wish to discuss any of the above, please contact the Service Manager.

Alternatively, you could address queries to your local City/County Childcare Committee.

A list of CCC contact details is available on www.myccc.ie

Please read, sign and date two copies of this letter. Retain one copy and return one copy to the Service Manager. A signed copy must be kept on our files for verification purposes during funding compliance visits undertaken by Pobal, on behalf of the Department of Children & Youth Affairs (DCEDIY).

Yours sincerely,

Name Margareta Bru Title/Position Held Manager